

Office Memorandum • UNITED STATES GOVERNMENT
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TO : Director of Training

DATE: 10 December 1953

FROM : Chief, Junior Officer Training Division

SUBJECT: Weekly Progress Report -- 4-10 December 1953

1. Arrangements have been made with Chief, A&E Staff to train certain recruiters in the art and discipline of giving tests to JOT candidates. Recruiter [] has completed the training. Recruiter [] is scheduled to be trained this week; Messrs. [] will be trained January 6, 7, and 8. A manual of testing has been devised by the A&E Staff. This arrangement to test in the field will facilitate the recruitment of JOT's in that candidates can be tested and notified of their acceptability much more promptly after identification than has hitherto been the case. The A&E Staff will continue to test in the field in localities where recruiters conveniently do the work. Since a qualified recruiter is not in the New York area, A&E Staff will test there as well as at other points in the country.

2. The following items about individual Trainees may be of interest:

- a. [] is doing some special work on a spot assignment for Mr. Pforzheimer.
- b. At the request of WH, [] will take Phase II in January.
- c. In the absence of his supervisor, [] who is very happy in his assignment, is taking charge of the production at his desk.
- d. [] is making a special study of [] case and will have a final recommendation within two weeks.
- e. [] has been transferred from OSI, where he did a very fine piece of work, to [] where he will work with [] Division Chief.
- f. [] reported for duty with [] in Commo on a temporary assignment until the beginning of BIC #16.
- g. [] has begun to read in on his eventual assignment in [] for two hours a day under [] He will not, however, transfer from this office until after [] comes on board.

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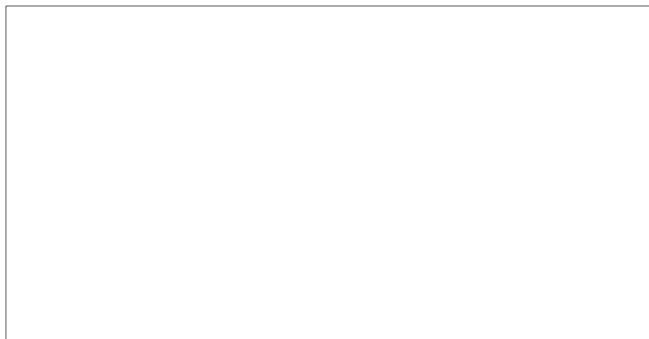
25X1 h. [] will take Phase II in January.

25X1 3. [] USMC has come on board with a provisional clearance and has a non-classified assignment until he is fully cleared.

25X1 4. Messrs. [] have made a very strong request for a Trainee to be assigned for a period of at least six months in order that one of their higher-level professionals may attend the Armed Services Staff College. If their nominee is selected, every effort will be made to supply them with this substitute in order to establish the concept that JOT's can be assigned to provide opportunity for giving training to senior professionals. The fact that there are so few Trainees now available makes this particular assignment difficult to work out.

25X1 5. Action is being initiated to bring [] USMC
25X1 into the JOT Program since on his return from troop duty, FE has not been able to find a slot for him. [] has fine qualifications, among others being the fact that he stood sixth in 165 in the Platoon Leaders Class.

25X1 6. Files of nine prospective candidates have been reviewed. Interviews were held with two prospective candidates. Action was requested on [] at a GS-7.



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